

## Progress Review Grade Guidance

Each year group in the school receives 3 progress review grades throughout the year. The timings of these vary when they fit into the school year and are published in the Dates List within the staff handbook.

At KS3, the grades given for each pupil represent a grade for effort and attainment and are from the following choices:-

<u>Effort</u>	<u>Attainment</u>
For industry and effort	For achievement and progress within the teaching group
E - Excellent	1 - High
C - Commendable	2 -
S - Satisfactory	3 - Average
D - Disappointing	4 -
U - Unacceptable	5 - Low
N/A	N/A

The effort grade represents the overall effort that the student has put into their work over the time period since the previous Progress Review during the academic year.

Grade	Explanation
Excellent	Student places a great deal of effort into all tasks. All tasks are completed to the required standard or above in the allotted time, with this effort being applied consistently in class and homework. Often, work exceeds expectations.
Commendable	The student has tried hard to complete the work to the best of his/her ability in the majority of cases.
Satisfactory	The general standard of work is acceptable but there is room for improvement and an expectation that the student can improve and become more consistent with his/her effort.
Disappointing	The level of work of the student is below expectations and improvements in these areas are expected.
Unacceptable	The level of effort of this student is unacceptable and their progress is being severely disadvantaged.
N/A	Awarded when a grade is not applicable for that subject i.e. homework in PE. This should not be awarded if you have not taught the child as they are not in your group.

The attainment grade represents the level of attainment of the student when compared with the rest of the students in the same teaching set or teaching group. This means that a teacher of a class of students should find that there are approximately as many students above the average as below the average.

- A suggestion is that for students that are setted (including TT Groups), the attainment grade 1 should be used for students who are performing well enough to warrant the possibility of moving up a set and a 5 should be used for students at the bottom who are performing at a standard that may end up in the student moving down a set. Grades 2 and 4 should be used for those students performing above and below the average for the group respectively. The average grade 3 will be for a band of students that could be quite wide but that judgement will depend on the set. This will mean that 2's and 3's may be quite common in a top set but that is fine as it means that they are performing averagely within the standards of our top set (this will be communicated by explanations on the website, VLE and student planner) .
- For option subjects, the group will have marks distributed either side of the average.

To help you with your distribution of grades, Engage Unite actually works out your average grades at the bottom of the screen.

At KS4 and 5, following the first progress review at each Key stage (which is the same as the KS3 format), the attainment grades given for each pupil is replaced by a 'Working Grade' and a 'Target Grade' which equates to an examination grade at the level they are studying i.e. GCSE, AS or A2 level.

In addition, to give parents and students more detail so that improvements can be targeted more effectively, there are 4 additional columns of information for all students. They cover a grade for 'Management of Homework', 'Organisation', 'Behaviour in Lessons' and 'Attendance'. Again, the first three these are each graded on a numbered scale as indicated below.

1 - High

2 -

3 - Satisfactory

4 -

5 - Unsatisfactory

'Management of Homework' should be an overall grade encompassing, the quality and depth of homework and the meeting of homework deadlines.

'Organisation' is a grade designed to reflect the overall organisational skills which will include such things as:- bringing the correct equipment and books to class,

'Behaviour in Lessons' is designed to reflect exactly that.

The final column - 'Attendance' - is a three point scale that will reflect both their attendance and punctuality to lessons. Although some students may be ill for very good reason and not at school, the grade should reflect the fact that they have not been in the lessons. The parents will know that they have been off for medical/other authorised reasons. Here a 1 would be awarded for generally good attendance and punctuality (perhaps up to 2 absences and lates per reporting period), a 2 would be awarded for more than this showing attendance to be a small concern and a 3 would be awarded for absences or continual lateness to lessons that are having a serious impact on the progress of the student.