



Lincoln Minster School – Action Plan – *Boarding*



Aims	Action	Who	Impact	2016-17	2017-18	2018-19
Develop a common framework across all houses to address compliance and boarding standards and to prepare for inspection	<p>Agree format and content of common paperwork</p> <p>Programme of self-assessment and peer review</p> <p>House staff to spend time working in other houses where practical</p>	HOB, HMs ASMs, Administration support	<p>Common framework of compliance with National Minimum Standards (NMS) resulting in easier monitoring and moderation</p> <p>House staff to take ownership of achieving and exceeding NMS</p> <p>Greater embedding and consistency of common framework. Understanding of demands of each other's roles</p>	<p>All paperwork to use common format</p> <p>Review first round of self-evaluation</p> <p>Mock inspection</p> <p>Link to UL Boarding Cooperative Group 'UL Charter'</p>	<p>Refine paperwork</p> <p>Use iSAMS for record keeping</p>	Review in line with NMS and ISI expectations



Lincoln Minster School – Action Plan – *Boarding*



Aims	Action	Who	Impact	2016-17	2017-18	2018-19
<p>Develop stronger links with International Agents and increase the number and nationalities of boarders</p>	<p>Increase the numbers of agents and keep in regular contact</p> <p>Attend BBSW and host FAMS visits</p> <p>Attend recruitment events in the UK and overseas</p> <p>Continue to develop testimonials from past students for use in marketing</p> <p>Tailored package of 'academic pathways' to set our marketing apart from competitors</p> <p>Promote the boarding video</p>	<p>HM, HOB, Headmaster, International Coordinator, Head of Comms</p>	<p>Increase numbers of international students with a target of broadening the nationality mix</p> <p>More students to populate a Pre A level course</p> <p>Increased numbers of short term European students</p> <p>Market group short stays for overseas students</p> <p>Focus on the strengths of the school and the wrap around package which will provide a more detailed experience on offer</p>	<p>Number of international boarders increases</p> <p>Increase in one term boards from EU especially Germany and Spain</p> <p>Accommodate one group visit with accompanying teacher during the summer term</p> <p>Explore marketing links with the University of Lincoln and BGU re: 5 year experience (2yrs in LMS 6th form and 3 yrs at University or BGU)</p> <p>Carry out more skype interviews for potential students</p> <p>In readiness for 2016-2017 marketing, identify and populate the packages with detail to be put into ebooklets for agents and marketing</p>	<p>Pre A level course to run with a target of 5 students</p> <p>Continue to increase international boarders both in number and nationalities</p> <p>Full programme of teacher-accompanied short stays</p> <p>Start to be the 'go to' school for these pathways, potentially</p>	<p>Summer school for incoming prospective students</p> <p>Pupil numbers increase and UK boarders are attracted by the</p>



Lincoln Minster School – Action Plan – *Boarding*



	for marketing use			events. Build programmes into calendar	leading on to university in the UK or overseas	marketing of the pathways
Aims	Action	Who	Impact	2016-17	2017-18	2018-19
Increase and improve pupil voice and engagement in boarding	Continued development of food committee and boarders council Inclusion of Head Boarders in boarding meetings Annual questionnaire	HOB, HMs, International coordinator	High satisfaction levels of boarders Increase numbers of boarders through recommendations Strategy informed by students themselves	Invitation to Head Boarders to attend one boarding meeting per half term Assembly each term led by each house Continue to monitor the standard of catering provision	Pupils to conduct their own survey and to extend to parents Development of formal leadership programme for students	Review and evaluate leadership programme – what has worked well/what can be improved?
Aims	Action	Who	Impact	2016-17	2017-18	2018-19
Embed a strong co-curricular and weekend activity programme	Plan for activities in Trinity term Compulsory activities to continue Increased offer of sport on Sundays	HOB, HMs, ASMs, Administration support	Wide range of activities on offer to include one major trip each half term and one residential trip per year	High satisfaction of boarders with trips and opportunities Healthy lifestyle because of their involvement Cultural involvement	Develop and refine trips and excursions through questionnaires, surveys and council feedback	Further evaluation of trips/excursions to fit in with pupils wishes



Lincoln Minster School – Action Plan – *Boarding*



	Encourage boarders to be involved in school co-curricular activities and external sports clubs					
Aims	Action	Who	Impact	2016-17	2017-18	2018-19
Develop pastoral care systems and procedures to link day and boarding both strategically and operationally	Regular welfare meetings Half termly pastoral meeting All new staff to have role in boarding	HOB, HMs, Assistant Head Pastoral, Head of Sixth Form, International Coordinator	Focus on pastoral care. Ensure meeting and exceeding NMS in relation to pupil well being and safety. Link school and boarding	Weekly welfare and safeguarding meeting Half termly pastoral care meeting to link day/boarding and to promote the speaking of English in communal boarding and school areas Day staff to become involved in weekly/fortnightly duty in boarding house	Develop and refine pastoral care system where applicable All newly appointed day staff to be involved with weekly or fortnightly boarding duty	Further evaluation and refinement
Develop boarding accommodation to achieve higher quality accommodation with greater	Plan for new accommodation for sixth form boarders with single, ensuite rooms and an	UL, H Master HOB, HMs, Site Manager	Improved facilities for students Efficiencies of staff Improved recruitment of	Formulate strategic plan for boarding development Consultation with agents, students and parents	Any necessary building work to take place Market new plans to agents and parents	New accommodation opened



Lincoln Minster School – Action Plan – *Boarding*



efficiencies arising from running larger units	incorporated Health Centre		students from both UK and overseas	Plan a rolling programme of decoration and refurbishment for boarding houses		
--	----------------------------	--	------------------------------------	--	--	--